



# Town of Stem

July 17, 2023

## Regular Town Meeting Minutes

### TOWN BOARD MEMBERS

Casey Dover, Mayor	919-656-4062	Susan Cope, Mayor Pro	919-721-3876
Lonnie Cole, Sr Commissioner	919-939-6382	Kenneth McLamb, Commissioner	919-528-6459
Kevin Easter, Commissioner	919-810-5841	David Pavlus, Commissioner	919-964-9175
Vicki Garrett, Town Clerk	919-691-2369	Robert Hornik, Town Attorney	

### TOWN MEMBERS PRESENT

Mayor Casey Dover, Mayor Pro Susan Cope, Commissioners, Dave Pavlus, Kenneth McLamb, Lonnie Cole, Sr., Kevin Easter & Town Clerk, Vicki Garrett, Mike Conti, Zoning Administrator, Mike Beal, Police Chief

### MEETING ORGANIZATION

- Meeting called to order by Mayor Casey Dover
- Pledge of Allegiance was recited
- Invocation – Commissioner Easter
- Officer Kenneth Bullock was recognized for his maneuver that stopped the person responsible for the stabbings in Oxford today (7/17/2023).

### AGENDA CHANGES

- Ruritan Club and ETJ Resolution under new business- A motion was made to approve these changes by Commissioner McLamb & 2<sup>nd</sup> by Commissioner Easter, passed unanimously.

### CONSENT AGENDA APPROVAL

- A motion was made by Commissioner Pavlus, 2<sup>nd</sup> by Commissioner McLamb, it passed unanimously.

### PUBLIC COMMENTS

- 1. Mark Griffin spoke first-for a copy of the Public Comments made tonight, please see the clerk.  
2. Bruce Ellington spoke next. 3. Paul Blalock was next, 4. Michael Boyd, 5. Dwayne Lawson, 6. David Carey, 7. Amber Carey, 8. Christy Campbell, 9. Jamie Harr, 10. Tim Kitts, & 11. Shannon Flemming.

### GUEST SPEAKERS

- None

### MAYOR REPORT

- Read a thank you note from ACIM. We have been transparent in the ETJ process. we sent out over 1200 letters about the ETJ and this has been discussed for 3 years.

### MAYOR PRO REPORT

- No donations were made to TRLC for the annexation into the town, donations were made for trail building. Attended a webinar sponsored by Project Uplift, it was on grant writing. **See Attached.**

### COMMISSIONER COMMITTEE REPORTS ONLY

#### Commissioner Susan Cope: Website & Events Committee

- Events Committee-Nothing new.
- Website- New page is up for the Jack Day Park. Someone from Creedmoor has reached out to help with the website, this person is retired, Mayor Pro Cope is going to reach out to this person to see what the cost is and will bring back to the board.

#### Commissioner Lonnie Cole Sr.: Streets/Signs & Planning Board

Mayor 

Clerk 



- Streets & Signs-Have \$100,000.00 to work with on Mangum Farm streets. Also has been requested to get someone to spray to kill the grass in the cracks 1<sup>st</sup> prior to work on the streets. 8 stop signs need to be replaced and should be done in August. Also, the "Welcome to Stem" sign needs a DOT waiver according to the mayor.
- Improvement Committee-
- Planning Board- Did not meet in July, next meeting will be August 8<sup>th</sup>.
- Events- Possibly have a clean up between Halloween and Christmas parade, and maybe provide a meal, like hotdogs and ice cream, for the volunteers.

**Commissioner Kevin Easter: Kerr Tar, Granville Greenways Advisory Committee, Animal Control**

- Kerr Tar- Nothing to report
- Animal Control – Nothing to report
- Improvements- Nothing to report

**Commissioner Kenneth McLamb: SGWASA, Fire Dept. Liaison**

- Stem Fire Dept- Contract needs to be signed
- SGWASA- Did not attend due to vacation. The Town had 2 water tests done, everything was good.
- Fire Commission- Nothing

**Commissioner Dave Pavlus: Parks & Improvement Committee, Gran. Co Parks & Rec., Cemetery Committee, Granville Greenways Committee**

- Cemetery Committee – Nothing new.
- Granville Co Parks & Recreation Committee – Justin Jorgensen has moved on to NCDOT. Discussed the 20-year Master Plan
- Granville Greenways Committee – Meeting postponed for July and probably August.
- Stem Park- Nothing
- UNBRA-In process of revising the draft principal items.

### ZONING & STORMWATER REPORT

- Mike Conti- Mangum Farms Phase II Addendum-Had a time limit of August 3, 2023, which is getting ready to expire. A 2-month extension has been requested for the current SUP. A motion was made by Commissioner Pavlus for a 2-month extension and 2<sup>nd</sup> by Mayor Pro Cope, the motion passed with 1 opposed to the motion.

### POLICE REPORT

- Domestic assault at Triangle D, Assisted Creedmoor, wreck on Brogden Rd., drunk arrested in the Village, assisted the county on several calls, assisted Hwy. Patrol.

### OLD BUSINESS

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### NEW BUSINESS

- Special Request from Prestwick HOA-They want the guard rail put back up at the end of Serenity Drive. The mayor and Commissioner Cole with get with HOA to get this worked out.
- Contract Extension for COG -A motion was made to extend this contract by Commissioner McLamb & 2<sup>nd</sup> by Commissioner Easter, passed unanimously.
- Engagement letter from Winston, Williams, Creech, Evans & Co.-A motion was made to go with the Engagement Letter as written by Commissioner McLamb, 2<sup>nd</sup> by Mayor Pro Cope, passed unanimously.
- ETJ Resolution-A motion was made by Commissioner McLamb to accept this resolution as written, 2<sup>nd</sup> by Mayor Pro Cope, it passed unanimously. **See Attached**
- Ruritan club-Insurance for parade. The town's insurance will issue a certificate of insurance to cover the Ruritan club will doing the Christmas parade.

Mayor



Clerk



A motion was made to adjourn by Commissioner McLamb and 2<sup>nd</sup> by Mayor Pro Cope passed unanimously.

Vicki C. Bennett 8/21/23 [Signature] 8/21/23 \_\_\_\_\_  
Clerk Signature / Date Mayor Signature / Date Town Seal

**NEXT REGULAR SCHEDULED MEETING WILL BE:**

**August 21, 2023 at 7:00PM**

Recording of this meeting is available for \$5.00. Please contact the town clerk.

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Mayor Clerk VG